



1.3.5 Central principles of social and administrative procedures

The **law on social and administrative procedures** first and foremost serves to safeguard the payment of social benefits and help eligible recipients to more easily navigate the complex system comprising the various Books of the Social Code as well as to apply for and (more quickly) receive social benefits.

Core principles underlying the process for the payment of social benefits	
Start	The process is generally initiated upon receipt of an application.
Content	The focus is on reviewing compliance with the eligibility criteria.
Rights of parties	<ul style="list-style-type: none">• Representation by proxy or support from an advisor• Access to documents• Right to be heard
Conclusion	Administrative act (notice)